



COMMISSION REGULAR MEETING AGENDA

Port of Seattle Commission

Tom Albro
Stephanie Bowman
Bill Bryant
John Creighton
Courtney Gregoire

Port of Seattle
Commission Chambers
Pier 69, 2711 Alaskan Way
Seattle, Washington 98111

REGULAR MEETING

Please note: item 7c will be taken up following public testimony.

UPDATED 9/10/2013: Item 6a lease corrected, exhibit F

Chief Executive Officer

Tay Yoshitani

Date: September 10, 2013

ORDER OF BUSINESS

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Meeting and Agenda
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Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

- 12:00 noon 1. Call to Order
Recess to:
2. Executive Session, if necessary*
- 1:00 p.m. Call to Order or reconvene to Open Public Session**
3. Approval of Minutes
4. Special Order of Business
5. Unanimous Consent Calendar
6. Division, Corporate and Commission Action Items
7. Staff Briefings
8. New Business
9. Policy Roundtables
10. Adjournment

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION* - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES – Any minutes available for approval will be listed on the Unanimous Consent Calendar below.

4. SPECIAL ORDER OF BUSINESS

None.

5. UNANIMOUS CONSENT CALENDAR

Notice: There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.

5a. Approval of the minutes of the regular meeting of August 6, 2013.

5b. Authorization for the Chief Executive Officer to proceed with the purchase of breach control equipment and to advertise for bids and award and execute a major construction contract for the Security Exit Lane Breach Control-Phase 2 project at Seattle-Tacoma International Airport in an amount not to exceed \$5,757,000. The total estimated project cost is \$6,407,000 (CIP #C800605). ([memo](#), [attachment](#), and [diagram](#) enclosed)

5c. Authorization for the Chief Executive Officer to (1) proceed with construction of the Long-Term Cell Phone Lot at the Seattle-Tacoma International Airport; (2) use Port Construction Services crews to self-perform the construction; (3) advertise for bids and award a major public works project-specific unit price contract for asphalt and striping; and (4) execute interlocal agreements with the City of SeaTac for the design, installation, and operation of a temporary traffic control signal on South 170th Street for an authorization of \$1,420,000. The total estimated project cost is \$2,521,000 (CIP #C800324). ([memo](#) and [attachment](#) enclosed)

* An Executive Session may be held at any time after the convening time, if necessary.

** Please silence all personal electronic devices during the Public Session.

5. UNANIMOUS CONSENT CALENDAR Continued

5d. Authorization to increase funding for the Centralized Pre-Conditioned Air Project at the Seattle-Tacoma International Airport by \$600,000 for the project design consultant and Port staff support through the completion of the project. In accordance with RCW 53.19.060, this memorandum constitutes notification to the Commission that the amended amount of the design contract exceeds 50 percent of the original not-to-exceed contract value (CIP #C800238). ([memo enclosed](#))

PUBLIC TESTIMONY: The Commission will take public testimony at this time consistent with the procedures noted at the bottom of this agenda.

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

6a. Authorization for the Managing Director, Aviation Division to (1) execute a 2013-2017 Signatory Lease and Operating Agreement (SLOA III) between the Port and signatory airlines for the use of facilities at the Airport and (2) to suspend the implementation of rates and charges and other provisions of Resolution No. 3677 no earlier than upon commencement of said SLOA III. ([memo enclosed](#), [corrected lease available online](#))

6b. Authorization for the Chief Executive Officer to (1) execute an Other Transaction Agreement with the Transportation Security Administration for reimbursable costs for design and construction for the Checked Baggage Recapitalization/Optimization Project; (2) authorize \$15,000,000 to continue from 30% to 100% design; and (3) execute consultant service agreements for program management (including project management, cost/schedule controls, constructability reviews) support services. The total multi-phased project cost over approximately ten years is estimated to be \$286,000,000 to \$317,000,000. (CIP #C800612). ([memo enclosed](#))

6c. Authorization for the Chief Executive Officer to (1) delete Terminal 18 from the scope of the Maintenance Dredging Project; (2) add the East Cruise Berth at Terminal 91 to the scope of the Maintenance Dredging Project; (3) prepare plans, specifications and estimates, and (4) advertise for bids and award major construction contracts for Terminal 5 Phase II Maintenance Dredging and Terminal 91 East Cruise Berth Maintenance Dredging for an estimated cost of \$2,700,000. The total project cost (including Terminal 5 Phase I Maintenance Dredging) is estimated at \$4,800,000. ([memo enclosed](#))

6d. Authorization for the Chief Executive Officer to (1) proceed with the Construction Document Management Project; (2) execute contracts to purchase hardware, software, and vendor service; and (3) authorize the use of Port staff for implementation. The amount of this request is \$900,000 for a total project cost of \$900,000 (CIP #C800521). ([memo enclosed](#))

6e. Authorization for the Chief Executive Officer to (1) execute a construction contract with the lowest responsive and responsible bidder to replace the HVAC equipment at the Fishermen's Terminal C-15 Building, and (2) increase project authorization in the amount of \$900,000 to bring the total project authorization to \$4,887,000. Commission action is required in accordance with Resolution No. 3605, as amended by Resolution No. 3628, because the lowest responsive and responsible bid is more than ten percent greater than the engineer's estimate. (CIP #C800137). ([memo enclosed](#))

7. STAFF BRIEFINGS

7a. Capital Improvement Projects for the Second Quarter, 2013. ([memo](#), [presentation](#), and [report enclosed](#))

7b. Declaration of Emergency – Terminal 117. ([declaration enclosed](#))

7c. Central Waterfront Briefing. ([memo](#), [attachment](#), and [presentation enclosed](#))

8. NEW BUSINESS**9. POLICY ROUNDTABLE**

None.

10. ADJOURNMENT**PUBLIC TESTIMONY PROCEDURES**

The Port Commission will take public testimony after the unanimous consent agenda before considering action items or staff briefings, under new business, or during a public hearing. Any person wishing to speak must sign up to testify, identify the specific agenda item or topic they are addressing, and indicate whether they support or oppose the item. Public testimony will normally be limited to two minutes for individuals and representatives of organizations and is at the discretion of the Chair. In the interest of time, the Chair may limit the number of persons speaking on any topic, may further limit the time allotted to each person, or may limit testimony to those with new information to present. Written comments for any agenda item may be submitted to Commission Records staff at any time during the meeting for distribution to Commissioners and inclusion in the meeting record. The Port Commission does not engage in dialogue with testifiers during public meetings; however, questions or requests for information or documents may be made separately from the public meeting. All testimony is digitally recorded and made available via the Port's website and becomes a public record subject to disclosure under Washington's Public Records Act (RCW 42.56). The identity of each testifier will be noted in the minutes of the public meeting.